

FHWA – Indiana PSE Checklist

Contract No.:	DES No.:
Route:	County:
INDOT District:	Engineer's Estimate:
Letting Date:	Completion Date:
State Administered <input type="checkbox"/> FHWA Oversight <input type="checkbox"/>	
Location:	

Notes:

See PSE Checklist Narrative for instructions on completing form.

Items in bold text below are critical. Only Yes or NA answers can be given in order to for PSE to be approved.

Item	Yes	No	NA
Section 1: DESIGN QUALITY, Plans Reviewer S3 Review			
1. Is Title Information accurate and complete?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the design speed greater than or equal to the posted speed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the design speed appropriate for the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are typical sections included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Has the pavement design been approved and does it match the typical section?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If there are 3 lanes sloped in same direction, does the outside lane have an increased slope?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is drainage addressed and appear to drain away from the road?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. If required, is the median width adequate? If no, has a design exception been approved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Do the foreslopes and backslopes meet standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do the vertical and horizontal alignments complement each other?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are all obstructions outside of the horizontal sight distance impact area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are right of way limits defined?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is the proposed work within the ROW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is the Level 1 checklist submitted along with design exception approval if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is safety hardware used appropriately? (guardrail?)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is lane alignment thru intersection appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is access control appropriate within the vicinity of interchanges and Intersections (interchange > 100' and 300' from ramp terminal)? If not, has documentation been approved by FHWA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Do signs and placement comply with the IMUTCD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Do signs convey the intended message? Are they placed in accordance with the IMUTCD and without unnecessary clutter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are appropriate pavement markings called for?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Has the work zone traffic control plan or transportation management plan, as applicable, been completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are lane widths appropriate for MOT phases? If not, has a design exception been approved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item	Yes	No	NA
23. Does the MOT account for drainage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Is the posted speed during construction less than or equal to the construction design speed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Does the MOT address bike and pedestrian traffic if applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Will emergency response teams be able to get through the construction zone easily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Based on the MOT, is the project constructible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Are there provisions to maintain access to businesses and residences during construction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Are provisions made for protecting motorists from drop-offs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Do sidewalks and trails comply with the ADA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Is the final design estimate complete and reasonable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. If non-participating items are included in the project, are they listed separately with an asterisk in the estimate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are proprietary items included in the contract documents? If Yes, has their use been approved?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Reviewed By (full name):			
Date (mo.day.yr):			
Phone / Email:			
Section 2: Project Manager Review			
34. Is the construction phase in the TIP/STIP? If Yes, list TIP/STIP reference and Date:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Is the project required to be on Federal-aid system? If Yes, is it on the Federal Aid System?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Has right of way been certified? If Yes, list type and date of Right-of-way certificate:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If right of way certificate is a level 2 or 3 exception, has FHWA approval been given?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37. If ROW is not clear prior to letting, are appropriate restrictions included in the contract documents?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. Has the utility certificate or waiver been completed? If Yes, list type and date of certificate / waiver:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. If utility relocations are required and not completed prior to construction authorization, are proper stipulations contained in the proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Has a NEPA document been completed? If Yes, list type and date of initial and subsequent NEPA approval.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41. Have all waterway permits been received? If Yes, list required permits:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42. Is the project commitments database current and commitments incorporated in the final design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43. If the project requires use of or adjustment to railroad facilities, has a railroad agreement been signed? List date of agreement:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item	Yes	No	NA
Does the proposal include liability insurance requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44. Has coordination with FAA been completed for project located within 2 miles of an airport?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45. For an Interstate interchange, is an IJ required? If so, was final approval given? List approval date:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
46. If the project is: <ul style="list-style-type: none"> a roadway and total cost exceeds \$25 M <u>or</u> a bridge and the total cost exceeds \$20 M has a value engineering study been completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47. If the total project cost is between \$100 M and \$500 M, has an Initial Financial Plan been completed? If applicable, have annual updates been completed? List approval date:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
48. If the total Project cost is \$500 M or more: Has a Project Management Plan (including Initial Finance Plan) been completed? If yes, list approval date: Was a Cost Estimate Review completed? List date of review:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49. If applicable, has an FHWA approval letter been included for use of experimental features?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50. If there are guarantees or warranties and the project is on the NHS, has their use been approved by FHWA or State for delegated projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51. If there are any incentive / disincentive clauses, have they been reviewed and approved by FHWA or State for delegated projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52. If State furnished material (other than signal controllers), borrow or disposal sites are specified in the contract, has a public interest finding been completed with FHWA concurrence?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53. If non-participating items were added after S3 review, are they listed separately with an asterisk in the estimate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54. Are proprietary items included in the contract documents? If yes, has their use been approved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55. Has a realistic construction completion date been set? Contract Completion Date:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
56. Are Stage 3 review comments incorporated into the final design plans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewed By (full name):			
Date (mo.day.yr):			
Phone / Email:			
Section 3: Contracts Administration Review			
57. If procurement is by other than competitive bidding, has a cost effectiveness finding been approved by FHWA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58. Does the proposal contain: <ul style="list-style-type: none"> FHWA-1273, Contract Provisions [633.102(b)] US Department of Labor Wage Rate General Decision Number Title VI Assurances 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Item	Yes	No	NA
59. Was a DBE goal established for the contract? If Yes, list goal:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60. If less than a 3 week advertisement period is requested, is the request appropriate and approvable as part of the PSE?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
61. Have prior comments, including phase I PSE been addressed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewed By (full name):			
Date (mo.day.yr):			
Phone / Email:			

INDOT Comments:

INDOT Review & Approval:

Name:

Date:

Phone / email:

FHWA Review Comments (if Full Oversight):

- ☐ Comments included on attached comment sheet
☐ No comments

FHWA Signature (required for Full-Oversight Project):

Reviewed and approved By: _____ ***Date:*** _____

PSE has been approved and is ready for advertisement with the following conditions:

- ☐ No conditions